

**MINUTES**  
**NC STATE BOARD OF DENTAL EXAMINERS**  
**BOARD MEETING**  
**ZOOM MEETING**  
**Morrisville, North Carolina**  
**August 14, 2020**

**I. CALL TO ORDER & ESTABLISHMENT OF QUORUM**

**Dr. Wester**

A. Call to Order

Dr. Millard “Buddy” Wester, President of the Board, called the business meeting to order at 8:35 a.m., Friday, August 14, 2020, at the Board’s offices in Morrisville, North Carolina. This meeting was held via Zoom and streamed live for the public. Dr. Wester read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, during the discussion, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse himself or herself.

B. Roll Call

All members of the Board were present via video conference or at the Board office with the exception of Dr. Raleigh Wright, III and Mr. Dominic Totman. The members present at the Board office included Dr. Millard Wester, III, Dr. Edward Clemons, and Dr. Karen Lanier. Dr. William Litaker, Dr. Mark Johnson and Ms. Nancy St. Onge, RDH joined the meeting via video conference. Mr. Bobby D. White, Chief Executive Officer, Ms. Casie Goode, Deputy Operations Officer, Amanda Carver, Investigator, and Mr. Douglas Brocker, Legal Counsel for the Board were also present.

C. Declaration of Quorum

With six members of the Board present, Dr. Wester declared a quorum for the purposes of conducting the business of the Board.

**II. APPROVAL & ORDER OF AGENDA**

**Dr. Wester**

Dr. Lanier moved, which was seconded by Dr. Clemons, to accept the agenda as presented. The motion passed by general consent.

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At 8:40 a.m., Mr. Douglas Brocker, Esq. and Mr. Bobby White, Esq. gave an educational presentation to the Board on those issues required by NCGS 93B-5(g). The presentation concluded at 11:00 at which time the meeting resumed to discuss Board business.

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**III. APPROVAL OF MINUTES**

- A. Minutes of July 10, 2020 **[Item #1] Dr. Wester**  
Following a review of the July 10, 2020 Minutes, Dr. Lanier moved to approve the Minutes as amended. Dr. Clemons seconded the motion which passed by general consent.

**IV. REPORT FROM PRESIDENT**

**Dr. Wester**

[None]

**V. REPORT FROM CHIEF EXECUTIVE OFFICER**

**Mr. White**

- A. Financial Report (July) **[Item #2]**  
Following a review of the July Financial Report, Dr. Lanier moved to accept the report for informational purposes. Dr. Clemons seconded the motion which passed by general consent.

- B. Personnel Matters  
[None]

- C. Miscellaneous



Bylaws

**[Item #3]**

According to the most recent 2018 amended version of the Board's Bylaws, the Executive Committee consists of the President, Secretary-Treasurer and Immediate Past President. Since there is no immediate past president, Ms. St. Onge will work with Dr. Wester and Dr. Clemons on potential changes to the Bylaws to address this scenario. They will submit suggested revisions for Board approval at a future meeting.

**VI. REPORTS OF STANDING COMMITTEES**

- A. Executive Committee  
[None]

- B. Finance Committee  
[None]

- C. Sedation/General Anesthesia Committee  
Dr. Lanier made a motion that Dr. Maggie Fetner and Dr. Paul Byerly be added as new members of the sedation advisory committee as minimal sedation permit holders. Dr. Clemons seconded the motion. The motion carried. Dr. Johnson abstained from the vote.

## **VII. OLD BUSINESS**

- A. Radiology Course Requirements [Item #4] Ms. St. Onge  
Dr. Clemons made a motion to approve the radiology course requirements as amended. Dr. Lanier seconded the motion. The motion carried.
- B. Approve Modified Radiology Course [Item #5] Ms. Goode  
Evolve Dental Institute and NC Dental U submitted a modified radiology course to include subject matters in digital imaging, 3D imaging and handheld imaging devices. Dr. Lanier made a motion to approve the course. The motion was seconded by Dr. Clemons and passed by general consent.

## **VIII. NEW BUSINESS**

- A. Approve Nitrous Instructor [Item #6] Ms. Goode  
Dr. Litaker made a motion to approve Ms. Monique Hollis' as a nitrous oxide monitoring instructor. Dr. Clemons seconded the motion, which passed by general consent.
- B. Radiology Instructor Course [Item #7] Ms. Goode  
Ms. Angie LeBlanc with the Accelerated Dental Assisting Academy requested guidance for an alternative course to the UNC Radiology Instructor's Course since UNC will not be offering this course during the COVID-19 pandemic. Ms. LeBlanc requested the Board to evaluate AHEC's options. Ms. St. Onge agreed to evaluate the course and compare it to the currently approved UNC course and report back to the Board.
- C. Protocols for COVID-19 [Item #8] Dr. Wester  
The ADA published its most recent protocols to follow if a staff or household member is COVID-19+, which was accepted for informational purposes.
- D. Committee Appointments Dr. Wester  
Dr. Wester requested that all Board members review the current openings on the CDP, ADEX and DHHS committees and consider serving. Interested members should contact Mr. White or Ms. Goode. The committee appointments will be finalized at the September 2020 Board Meeting.

## **IX. LICENSURE MATTERS**

- A. Approval of Licenses/Permits/Reinstatements [Item #9] Ms. Goode  
Dr. Litaker moved to approve all provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Lanier and passed by general consent.
- B. Examinations  
Dr. Wester announced that ADEX has an approved typodont exam for both dental and dental hygiene. Pursuant to authority granted by SB704, the Board will accept the results of these exams for licensure as long as North Carolina remains in a state of emergency.

**X. REPORT FROM LEGAL COUNSEL**

**Mr. Brocker/Mr. White**

- A. Proposed Amendments to 16J **[Item #10]**  
Dr. Litaker made a motion to approve for publication, amendments to 16J .0101 and 16J .0103. These rules govern sanitation, sterilization, and infection control. Dr. Lanier seconded the motion which passed by general consent.
- B. Approval of FQHCs  
Dr. Clemons made a motion to approve the federally qualified health center. Dr. Lanier seconded the motion, which passed by general consent. Mr. White will obtain a list of all current FQHC's from the state health director and present to the Board for approval at a future meeting.

**XI. INVESTIGATIVE MATTERS**

- A. Investigative Statistics (July) **[Item #11] Dr. Clemons**  
The Board reviewed investigative statistics for the month of July as well as year to date. The statistics were accepted for informational purposes

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At 2:00 p.m., Dr. Johnson made a motion to move into closed session, pursuant to NCGS §143-318.18(6), in order to conduct a settlement conference. Dr. Lanier seconded the motion which passed by general consent. The conference concluded at 3:30 p.m. at which time Dr. Clemons made the motion to move into open session to resume Board business. Dr. Litaker seconded the motion, and the motion passed.

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- B. Hearing Panel Decisions  
During open session, and without conducting other business, Dr. Clemons made a motion to move into closed session, pursuant to NCGS §143-318.18(6) and §90-41(g), in order to rule on Hearing Panel Decisions and other investigative matters. The motion was seconded by Dr. Johnson and passed by general consent.

- a. Log #19-151 **[Item #12] Dr. Lanier**

- C. Settlement Conferences  
The Board conducted one settlement conference throughout the meeting. Ms. Crystal Carlisle represented the Investigative Panel. The respondent was represented by Mr. Kenny Jones. Standard protocol was followed.

**XII. NEXT MEETING**

The Board's next regularly scheduled meeting will begin on Friday, September 10, 2020 and will be held at the Board office, in Morrisville, to conduct a formal hearing involving Dr. Din Lam and for the consideration of routine business.

### **XIII. ADJOURNMENT**

There being no further business, Dr. Johnson made a motion to adjourn the meeting. Dr. Clemons seconded the motion, which passed by general consent. The meeting adjourned at 4:15 p.m.

Reported by: Casie S. Goode  
Casie S. Goode  
Deputy Operations Officer

Date of Approval: October 9, 2020

#### **MEMBERS OF THE BOARD**

*Dr. Millard W. Wester, III, President*  
*Dr. Edward Clemons, Jr., Secretary-Treasurer*  
*Dr. Karen Lanier*  
*Dr. Raleigh Wright, III*  
*Dr. William Litaker*  
*Dr. Mark Johnson*  
*Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member*  
*Mr. Dominic Totman, Esq., Consumer Member*